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#### LOCATION

Cambridge Suites Hotel is a finely appointed property located in the city centre, only steps away from the Nova Centre, the Scotiabank Centre and the business district. We are also within walking distance of historic sites, theatre and shopping.

#### **ACCOMMODATIONS**

As Halifax's first all-suite property, we are experts in handling the needs of both the overnight guest as well as those staying for longer periods. Our 200 spacious suites feature a kitchenette area including fridge, microwave oven, wet bar, and coffee maker, with dishes made available upon request. Our guest rooms offer free high-speed internet, local calls and voice mail service. We are a 100% smoke free hotel.

#### **GUEST ROOM CATEGORIES**

**Studio Guest Room:** This room is complete with everything you require in one room, including a luxurious queen bed and a pullout sofa in the living room area or two double beds.

**Junior Suite:** In this suite you'll enjoy a private bedroom with a queen size bed and a double pullout sofa in the living room.

**One-Bedroom Suite:** This is our most spacious suite offering a separate bedroom with either one king size or two double beds and a double pullout sofa in the living room. Harbour view suites are also available.

"Our guarantee is that your meeting will be just the way you want it."

#### **HOTEL FACILITIES**

Our penthouse fitness centre is complete with the latest in exercise equipment, sauna and a whirlpool tub. A roof top sundeck offers a spectacular view of the city. We also offer:

- · Coin operated laundry facilities
- · Free newspapers are also available in the lobby
- Check in 3:00 pm/Check out 1:00 pm
- · Express check in/check out services
- · 24 hour business centre

#### **RESTAURANT**

Located on the lobby level, Canvas Resto Lounge, offers a full menu for breakfast and dinner, with room service available.

Complimentary Continental Breakfast Buffet is served daily in the restaurant for all overnight guests.

In room dining

#### **PARKING**

Over 100 heated underground parking spaces available beneath the hotel. Parking is secure and is reserved for hotel guests only. Subject to availability for guests attending your function.

#### **MEETING FACILITIES**

Cambridge Suites has 4 flexible function spaces that can accommodate groups from 5–100 people

# Catering Overview



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#### **GUARANTEES**

Our catering office must be notified of the number of guests to be served by 12:00 pm, a minimum of 3 business days prior to your function. The hotel reserves the right to relocate functions to an alternate suitable hotel location.

#### **FUNCTION OR EVENT TIMES**

Your function or event must adhere to the contracted start and end times. The hotel must authorize arriving prior to or occupying the room after the contracted times.

#### CREDIT POLICY

All private functions require a non-refundable deposit at the time of booking. Please refer to sales agreement for deposit amount. Fifty per cent (50%) of the anticipated charges are due 30 days prior with the balance due seven (7) business days prior to the event.

Clients requesting direct invoicing must allow three (3) weeks to process your credit application. Please contact our Sales & Meetings Manager. Payment on all accounts is net 30 days.

#### BEVERAGE SERVICE

All alcoholic beverages served in our function rooms or public spaces must be provided by the Hotel.

#### **SPECIALTY MENUS**

The enclosed menus feature a selection of our most popular items. These are only suggestions, and our Chef would be delighted to arrange banquet menus to suit your particular requirements. We pride ourselves on paying full attention to health and specific dietary needs. Specialty items can be purchased and prepared by the hotel .

Alternate meals requested by a guest during your function will be brought to your attention and any additional charges will be added to your account.

#### **ALLERGIES AND DIETARY RESTRICTIONS**

The culinary team does their best to accommodate any guest who may have dietary restrictions and/or food allergies. With that in mind, we are happy to make adjustments to the existing menu with proper notice of up to a week prior to your event. If you have any questions or concerns, please feel free to discuss them with your event coordinator.

#### PROPERTY REMOVAL OF FOOD

City and Provincial Health regulations governing our food service require that all food served to your function be supplied by the hotel and not from any external source or supplier. As well, we are responsible to ensure remaining food items are not removed from hotel property upon completion of your event.

#### LIABILITY AND DAMAGES

The Hotel reserves the right to inspect and control all private functions. Cambridge Suites assumes no responsibility for personal property or equipment brought to the premises. Any damage done to the hotel property caused by function participants is the responsibility of the convener for that event.

# **AUDIO-VISUAL REQUIREMENTS**

Allow us to assist you with the planning of these details. Full details on pricing and specifications can be discussed with our sales department.

#### **ENTERTAINMENT AND MUSIC FEES**

ReSound Music Licensing Company of Canada and SoCan levy fees for all events in which music or entertainment are employed. These fees are ruled by the Copyright Approval Board of Canada and will automatically be applied to your hotel invoice as follows. Prices are subject to change without notice:

ReSound	SoCan	
1 to 100 people – Music without dancing		
0.25 Fee + \$1.39 (15% HST) = \$10.64 Fee \$22.06 Fee + \$3.31 (15% HST) = \$25		
1 to 100 people – Music with dancing		
\$18.51 Fee +\$2.78 (15% HST) = \$21.29 Fee	\$44.13 Fee + \$6.62 (15% HST) = \$50.75 Fee	

#### **PRICING**

All prices are subject to change without notice and are subject to applicable taxes and gratuities.

#### **BOXES AND MATERIALS**

Any items that you need to ship in advance are to be labeled with your hotel contact, event name and date of function. Please forward to the following address:

c/o: The Cambridge Suites Hotel, 1583 Brunswick Street, Halifax, NS B3J 3P5

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#### **BEVERAGES**

Coffee and assorted teas	\$3.25/persor
Assorted soft drinks (charged on consumption)	\$3/each
Assorted juice (charged on consumption)	\$3/each
Bottled water (charged on consumption)	\$3.50/each
Sparkling water (charged on consumption)	\$4/each
250ml white milk	\$3/person
500ml white milk	\$5/person
250ml chocolate milk	\$3/person
500ml chocolate milk	\$5/person
Assorted Pure Leaf iced tea	\$3.50/each



### **PASTRIES AND SNACKS**

Assorted sweet loaves	\$24/loaf
Fresh baked muffins	\$3/person
Assorted pastries	\$3.50/person
House-made donut bites (minimum of 2 dozen)	\$18/dozen
Assorted sweets	\$3.50/person
Fresh whole seasonal fruit	\$2.50/person
Crudités with dip (25 people)	\$75
Fresh baked cookies	\$24/dozen
Domestic cheese with crackers	\$7.50/person
Charcuterie	\$10.50/person
Fresh sliced fruit tray with yogurt	\$6/person
Corn chips and salsa	\$5/person
Corn chips, salsa and guacamole	\$7/person
Flat bread with house made hummus	\$5/person
Assorted yogurt	\$3/each
Yogurt with house made granola and fresh fruit	\$6/each
Flavoured popcorn	\$3.50/each
Potato chips	\$3/each
Chocolate bars	\$3/each
Granola bars	\$3/each
Protein bars	\$5/each

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# Breakfast Buffets

(minimum 10 people)



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# **CONTINENTAL BREAKFAST /** \$14 per person

Bagels

Assorted pastries

Seasonal sliced fruit

Butter, jam and cream cheese

Assorted juices

Coffee and assorted teas

# EARLY RISER / \$16 per person

Yogurt, granola and honey

Banana bread

Sliced cheese

Seasonal sliced fruit

Assorted juices

Coffee and assorted teas

# CAMBRIDGE CLASSIC / \$20 per person

Scrambled eggs

Bacon and sausage

Seasonal sliced fruit

Home fries

Toast with butter and jam

Muffins

Assorted juice

Coffee and assorted teas

#### **ADDITIONS**

Ham, bacon or sausage	\$4/person
Smoked salmon	\$5/person
Grilled tomato	\$3/person
Baked beans	\$5/person



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# Plated Breakfast



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THE SCRAMBLER / \$18 per person

Scrambled eggs

Choice of: bacon, ham or sausage

Home fries

White **or** whole wheat toast

Coffee and tea

A delicious, healthy breakfast is sure to get your meeting off to a great start.

THE BENNY / \$22 per person

English muffin

Choice of: ham, spinach or smoked salmon

Medium poached egg

House made hollandaise

Home fries

Coffee and tea

#### **ADDITIONS**

Ham, bacon or sausage\$4/personSmoked salmon\$5/personGrilled tomato\$3/personBaked beans\$5/person



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# **DELUXE WRAPS /** \$19 per person

Chef's choice soup

Garden salad with balsamic dijon dressing

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Turkey BLT with spicy mayo

Roast beef, bell pepper and dijon mayo

Curry chicken and apple

Roasted vegetables with hummus

\_

Freshly baked cookies

Coffee and assorted teas

# **GOURMET SANDWICHES /** \$23 per person

Chef's choice soup

Cobb salad

Turkey, brie, green apple and aioli on croissant
Prosciutto, provolone, roasted tomatoes and basil pesto on ciabatta

Tofu chorizo wrap with roasted tomato and pickled carrots

Assorted sweets

Coffee and assorted teas

# CHILI AND CORNBREAD / \$21 per person

(Minimum 10 people)

Garden salad with balsamic dijon dressing

Fresh baked corn bread

Shredded cheese

Hot peppers

Sour cream

Corn chips

# Choice of:

- Beef chili
- Three bean and vegetable chili

Freshly baked cookies

Coffee and assorted teas

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PASTA / \$23 per person

Garlic bread

Caesar salad

# Choice of one entrée:

(minimum 15 people)

- · Fettuccini bolognese
- · Blackened chicken alfredo
- · Mushroom ravioli with spinach cream
- · Sausage and chicken penne

Freshly baked cookies

Coffee and assorted teas

FAR EAST / \$22 per person

Naan bread

Crispy Thai noodle salad

Vegetables and rice

Butter chicken

Freshly baked cookies

Coffee and assorted teas

BARBEQUE / \$25 per person

Freshly baked rolls

Garden salad

Traditional potato salad

Spicy coleslaw

# Choice of one entrée:

- Pulled pork sandwich
- · Slow roasted beef ribs
- · BBQ spiced chicken

Apple crumble

Coffee and assorted teas

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Additional choice of entrée add \$7 per person



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# Plated Lunch



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#### THREE COURSE PLATED LUNCH

#### **STARTERS**

Choose one of the following:

Corn chowder

Curried carrot and coconut soup

Kale caesar salad with smoked bacon

Spinach salad with crudités, goat cheese and balsamic dressing

#### **ENTRÉES**

# Choose one of the following:

Creole chicken breast with red beans and rice / \$25

Crusted haddock with seasonal vegetables and mushroom risotto / \$24

Wild mushroom risotto with truffle oil and grana padano / \$24

Braised beef, crispy onions, red wine demi and mashed potatoes / \$27

#### DESSERT

# Choose one of the following:

Apple crumble with vanilla bean ice cream New York style cheesecake with lemon curd Molten chocolate cake with berry coulis

Coffee and tea



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# Dinner Buffets

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# **DINNER BUFFET /** \$40 per person

(Minimum 30 people)

Fresh baked rolls

Quinoa and kale salad

Garden salad with balsamic dijon dressing

Mediterranean chickpea salad

#### **ENTRÉES**

# Choice of one entrée:

Panko crusted haddock with lemon dill cream

Pork loin with red wine, apple and sage jus

Seared chicken with mushroom cream sauce

Flank steak with chipotle coffee rub

All served with rice or potatoes and seasonal vegetables

#### **DESSERT**

# Choice of one dessert:

Chocolate budino
Apple crumble

Coffee and assorted teas

Additional choice of entrée add \$7 per person



PASTA / \$33 per person

(Minimum 20 people)

Garlic bread

Caesar and garden salad

#### **ENTRÉES**

# Choice of two entrées:

Fettuccini bolognese Blackened chicken alfredo Mushroom ravioli with spinach cream Sausage and chicken penne

Assorted sweets

Coffee and assorted teas

# BARBEQUE / \$35 per person

(Minimum 20 people)

**Biscuits** 

Garden salad

Spicy coleslaw

German potato salad

#### **ENTRÉES**

# Choice of two entrées:

Pulled pork sandwich
Slow roasted beef ribs
Buttermilk fried chicken
Baked macaroni and cheese

Apple crumble

Coffee and assorted teas

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#### **STARTERS**

### Choice of one starter:

(Minimum 10 people)

Garden salad with balsamic dijon dressing
Kale caesar salad with smoked bacon
Spinach salad with crudités, goat cheese and balsamic dressing
Curried carrot and coconut soup
Vegetarian hot and sour soup

## **ENTRÉES**

## Choose one of the following:

Bacon wrapped chicken breast with roasted potatoes, seasonal vegetables and red wine demi / \$40

Panko crusted haddock with lemon dill cream, roasted potatoes and seasonal vegetables / \$40

Maple glazed salmon with herb risotto and seasonal vegetables / \$43

Pork tenderloin with wild mushroom cream, mashed potatoes and seasonal vegetables / \$45

Red wine braised beef short rib with wilted greens and polenta / \$46

#### **DESSERT**

# Choice of one dessert:

Molten chocolate cake with berry coulis New York style cheesecake with lemon curd White chocolate and orange pot de crème, with earl grey whipped cream

Coffee and tea



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# Reception

\$28

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#### **COLD HORS D'OEUVRES**

Roasted red pepper bruschetta with olive tapenade	\$28
Shrimp cocktail	\$34
Smoked salmon on crispy rye bread with herb cream cheese, capers and pickled onion	\$32
Caprese skewers	\$28
Potato salad in prosciutto cups	\$32
Mushroom ragout on crostini with aged cheddar and crispy shallots	\$30
Lobster salad with tarragon on crostini	\$38
Chipotle lime crab crisps	\$38
Shrimp salad in cucumber cups	\$34
Oysters with traditional garnish	\$36
Ramen deviled eggs	\$28

Items priced per dozen. Minimum 3 dozen per selection.

# Corn fritters with chipotle aioli

**HOT HORS D'OEUVRES** 

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Fish and chips with tartar sauce	\$32
Veggie spring roll with Thai dipping sauce	\$28
Spanakopita	\$28
Chimichurri grilled chicken wings	\$29
Bacon wrapped scallops with spiced maple syrup	\$34
Stuffed mushrooms with artichoke and goat cheese	\$28
Szechuan cauliflower wings	\$28
Stuffed potatoes with sour cream, aged cheddar and bacon	\$30
Risotto balls with smoked gouda	\$28
Mini grilled cheese with caramelized onions, dijon and prosciutto	\$29
Buttermilk fried chicken with spicy honey on potato rösti	\$32
Crêpe with spiced pork and pickled onions	\$32
Cranberry and brie on puff pastry	\$28

#### **LATE NIGHT SNACKS**

Mini donairs (minimum 1 dozen)	\$3.50/each
Mini poutine with cheese curds and gravy	\$5/each
Mini grilled cheese	\$22/dozen
Nachos (25 people)	\$100/tray
Fries	\$22/dozen



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# **BAR**

BEER	
Domestic	\$5.22
Imported	\$6.09

#### **WINE BY THE GLASS**

House Red	Glass	\$6.09
Mirassou Pinot Noir, USA	Glass	\$9.13
House White	Glass	\$6.09
Barefoot Sauvignon Blanc, USA	Glass	\$9.13

#### **SPIRITS**

Vodka, Gin, Rye, Rum, Single Malt, Baileys	\$5.22
Deluxe Back bar	\$7.39

Enjoy an assortment of quality premium spirits

Special requests, ie: ciders, local beers & speciality cocktails can be discussed as requested and based on availability

# WINE BY THE BOTTLE

House Red, Import (1L)	Bottle	\$32.00
Mirassou Pinot Noir, USA (750ml)	Bottle	\$36.50
House White, Import (1L)	Bottle	\$32.00
Barefoot Sauvignon Blanc, USA (750ml)	Bottle	\$36.50
Additional options available upon request.		



Exactly what your group needs to quench thirsts and delight taste buds.



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PROJECTION EQUIPME	NT
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42" LCD TV

Laptop

LCD projector	\$150		
VGA Cord	No Charge		
HDMI Cord	No Charge		
SCREENS			
6 foot tripod screen	\$25		
AUDIO EQUIPMENT			
Handheld microphone	\$75		

\$100

\$100

#### **CONFERENCE ACCESSORIES**

Flip chart & markers with easel	\$35
White board with markers	\$25
Easel	\$15
Slide advancer	\$30
Speakerphone	\$50
Podium	\$50
Podium & microphone	\$100
Power bar	\$5
Extension cord	\$5

Prices are per day and subject to 15% HST Other equipment available upon request

When it's show time, we can help make sure you have the right equipment for a dynamic presentation.



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# Meeting Room Locations and Capacities

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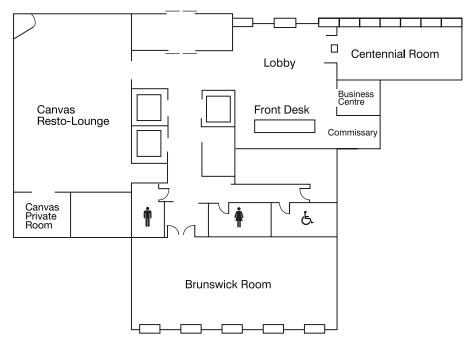
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#### **MEETING ROOMS**

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Room	Dimensions		Maximum Capacity (number of persons)					
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	Dimensions	Area Sq. ft.	Reception	Theatre Style	Class Room	Board Room	Dining Rounds	U Shape
Centennial Room	40 x 15'	600	40	50	20	30	32	25
Brunswick Room	57 x 20'	1140	80	90	40	50	56	50
Private Room		345	25	20	10	20	20	10
Rooftop Patio			50					
Canvas		2009	130					

### **Brunswick Street**



All prices based on a per person or consumption basis where applicable.

Prices subject to 15% tax and 16% gratuity. Subject to change.

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# **CONTACT US**

Cambridge Suites Hotel 1583 Brunswick Street Halifax, Nova Scotia B3J 3P5 Canada Hotel: **902.420.0555** 

Reservations: 800.565.1263

www.cambridgesuiteshalifax.com



